



Lone Worker Safety Policy

19.8.2025

The Company has the intention to minimise the amount of lone working carried out by our employees, or by sub-contractors working on our behalf. In the event that lone worker operations cannot be avoided, the procedure laid down within this document will be applied.

1. The Company have reviewed all the work operations associated with our projects and given them a category based on risk assessment techniques.
2. Only medium to low operations will be considered to be suitable for lone personnel to carry out.
3. All persons delegated to work alone, must be familiar with this procedure and must demonstrate an understanding of their associated actions, prior to being appointed.
4. Working times for lone working must be pre-approved between the worker and a member of the company's Supervisory Management Team.
5. A clear start and finish time must be agreed for the full working period.
6. A clear definition of the 'approved work operations' will be made prior to the work commencing. The risk of lone workers carrying out secondary work presents the greatest danger and as such only work specified by the company's Supervisory Management Team shall be carried out.

7. A formal communication/reporting back procedure will be applied. This involves the employee logging their arrival and departure on a geofenced app on their mobile phone. These logs are monitored by management.

8. Security measures will be discussed and approved prior to commencing lone working, due to the potential risks to the worker. The opening up of a premise and the exposure of a single person to break in, violence etc, increases with this type of work.

9. The security of the lone worker will be considered as paramount

10. Emergency contact numbers will be agreed and lone workers have access to company policy and guides via the app.

The points raised within this procedure will be used as a training aid for all lone workers. This ensures that they appreciate all the risks involved in their work and also that they know the applicable control measures to apply. The Company will take all reasonable steps to provide a safe working environment for all employees who may be affected by work and activities.