



Environmental Management Policy

Spotless Midlands Ltd

Effective Date: 02/01/2025

Review Date: 18/08/2026

Approved by: Peter Hill, Managing Director

1. Policy Statement

Spotless Midlands Ltd is committed to minimising the environmental impact of our operations. As a provider of cleaning and support services across the Midlands, we recognise our responsibility to protect the environment, prevent pollution, and promote sustainability in everything we do. This policy outlines our approach to managing environmental risks and improving our environmental performance.

2. Objectives

We aim to:

- Reduce waste and maximise recycling across all sites.
- Minimise the use of harmful chemicals by choosing environmentally friendly products.
- Lower our carbon footprint through efficient travel planning and energy use.
- Comply with all relevant environmental legislation and regulations.
- Raise awareness among our staff and encourage environmentally responsible behaviour.

3. Our Commitments

To achieve these objectives, we will:

3.1 Waste Management

- Segregate and dispose of waste in line with local authority and client requirements.
- Recycle packaging, paper, plastics, and any other recyclable materials wherever possible.
- Use refillable containers and reduce single-use plastics.

3.2 Chemical Use

- Use eco-friendly, biodegradable cleaning products approved for safe use.
- Avoid excessive use of chemicals, ensuring correct dilution and application.
- Store and handle all products safely, in line with COSHH regulations.

3.3 Energy and Resource Efficiency

- Turn off equipment and lighting when not in use.
- Use energy-efficient equipment and LED lighting where applicable.
- Encourage digital record-keeping to reduce paper use.

3.4 Transport and Logistics

- Plan staff travel and materials delivery to reduce fuel consumption.
- Use local staff and suppliers where possible to reduce travel distance.
- Maintain vehicles to ensure they are running efficiently and meet emissions standards.

3.5 Training and Awareness

- Provide all staff with environmental awareness training as part of their induction.
- Include environmental best practices in toolbox talks and refresher training.
- Encourage staff to suggest environmentally friendly ideas or improvements.

4. Monitoring and Review

We will:

- Annually review our environmental performance and seek continual improvement.
- Investigate any environmental incidents and take corrective action.
- Keep this policy under review to ensure it remains current and effective.

5. Responsibility

All Spotless Midlands Ltd staff, from cleaners to management, share responsibility for supporting our environmental goals. The Managing Director has overall responsibility for ensuring this policy is implemented and reviewed.

For any questions about this policy or to report an environmental concern, please contact:

Anne-Marie Powell, Operations Manager